

BYELAWS

General

1. These Byelaws are promulgated in accordance with Rule 18(d) of the Club Constitution, which shall govern any subsequent amendments.
2. In order to comply with Rules 19(a) and (b) and 22(b) of the Club Constitution, the Ladies, Men's **and Outdoor** Bowls Sections will be governed by the procedure as set out under "Bowls Administration", hereunder.
3. Rules aimed at maintaining an acceptable standard of behaviour in the Club and on the Green are set out under the heading "Club Byelaws" and "Bowls Byelaws" respectively, hereunder.
4. Due regard shall be paid to the Rule 20(a) of the Club Constitution which lays down that "The Management Committee of the Club shall control the management of the club and exercise all such powers and do all such things as it may deem necessary for carrying out the objects of the Club

Bowls Administration

5. The Joint Bowls Committee shall be responsible for the administration of all **Indoor** Bowling matters including the production of the Programme Handbook. **The Outdoor Bowls Committee shall be responsible for the administration of all Bowling matters including the production of an outdoor fixture list**
6. Matters appertaining to Club Management shall be referred to the Club Management Committee Club Management shall be referred through the respective Section appointees (Chairman and Secretary) to the Club Management Committee.
7. The Joint Bowls Committee shall consist of Chairperson, Secretary, Fixture Secretary and **one** other nominated delegate from each Section (i.e. eight members in all). The Chairmanship and Vice-Chairmanship shall alternate between the Men's and Ladies Chairperson annually. The Chairperson shall have a casting vote. **The Outdoor Bowls Committee shall consist of Chairman, Captain, Secretary, Treasurer, Fixture Secretary, County and League delegates plus three elected members. The Chairman shall have a casting vote**
8. Each Section (Ladies and Men's) shall hold an A.G.M. annually at least 30 days before the Club A.G.M and communicated to the Club Management Committee.
9. The business of the Section AGMs shall be to: -
 - a. Receive the Reports of the Officers and Delegates.

- b. Elect officers and others in accordance with Byelaw 11.
All are annual appointments.
- c. Consider motions concerning bowls matters”, duly proposed and seconded and submitted to the Section Secretary **in writing** at least 14 days before the AGM.

10. The quorum for each Section AGM will be:

Ladies – 15
Men – 25
Outdoor - 25

- a. In the event that this requirement is not met, whilst reports may be “noted” motions cannot be debated and elections shall be deferred to the Club AGM.
- b. The conduct of these AGMs, nominations and elections shall be generally in accordance with Rules 17 and 22 of the Club Constitution.

11. The Chairperson and Secretary shall be appointed to the Club Management Committee. Section Officers constituting the Committee shall be: -

Chairperson,
Secretary
Captain
Vice-Captain
Fixture Secretary
League and Competition Secretary

12. Delegates and selectors shall be elected as follows and are shown below. They: are not Committee members but may be co-opted as and when required

Ladies	GWIBA Delegate	1
	Club Selectors	5
Men	EIBA Delegates	1
	GIBA Delegates	2
	Wessex League	1
	GIBA Selectors	2
	Club Selectors	3
Outdoor		
	EWBA Delegate	3
Ladies	GWBA Delegate	1
	Club Selectors	3
	EBA Delegate	1
Men	GBA Delegate	1
	Club Selectors	3

13. Other non-committee members are elected by the **Indoor** Men's Section as follows: -
 - Outside League Manager
 - Locker Secretary
 - Press Officer

Club Byelaws

14. In the event of unauthorised removal or damage regarding any Club property or articles the person(s) concerned shall reimburse the club in full.
15. The Club accepts no liability for loss of or damage to the personal property of members, associates or guests, nor for injury to such persons whilst on Club property or land.
16. The **Indoor** Club shall be open daily from 9:45am to 11:00 (10:45) pm (approximately throughout the indoor season, normally September to April subject to alternative arrangements as authorised and published by the Club Management Committee and displayed on the Club Notice board. **During the Outdoor Bowls Season the Club will be opened as per the published fixtures.**
17. No notices are to be placed on Notice Boards without permission of the Club Management Committee.
18. Heating and ventilation controls shall not be tampered with by unauthorised persons.
19. All litter shall be deposited in the receptacles provided.
20. Bowls, Bowls bags, other bowls equipment or clothing shall not be left in the Lounge or in the vicinity of the Green. When not being used they must be left in the changing room or in the lockers provided. In particular woods must not be left on the edge of the green whilst games are in progress. Members should give due care and attention to their own Health and Safety, all the other Members, and guests.
21. Smoking is prohibited on the Club premises.
22. Pets, other than guide dogs for the blind, will not be admitted to the Club premises.
23. In the interest of good neighbourly relations, members are asked to show due consideration when entering and leaving the Club.

Bowls Byelaws

24. Cotswold Indoor Bowls Club shall be affiliated to the EIBA, GIBA, EWIBA, GWIBA, **EBA, and EWBA** as appropriate, and games shall be

played in accordance with the Laws as issued from time to time by these bodies.

25. **For Indoor Bowls** playing arrangements and priorities shall be controlled by the Joint Bowls Committee in accordance with the Club Handbook or such other instructions as they may issue. **Outdoor Bowls will be controlled by the Outdoor Bowls Committee.**
26. League, Competition and Club matches shall be governed by relevant rules and match arrangements as displayed on Notice Boards.
27. Provisional Rink bookings shall be written in pencil and include the Members name and the date booked. The Provisional Rink Booking should be confirmed within 7 days and should be written in ink. Any provisional bookings not being used must be removed or paid for.
28. Greengage charges as determined by the Club Management Committee will be displayed on the Management Committee Notice board. The Skip is responsible for paying the full Greenage Fees before commencing bowling. If the Reception Desk is unmanned, the Skip is responsible for ensuring that the details are completed on the Greenage Envelope (provided) and that it is posted in the letterbox on the Reception Desk.
29. Members should endeavour not to bump their woods into the Green when bowling as this damages the surface.
30. Dress shall conform to the following requirements except when County, National or International special rules apply;
 - a. All players shall wear regulation flat-soled shoes approved for use on Indoor Greens. Playing shoes must not be worn out-of-doors.
 - b. For domestic league matches Club Shirts or white tops with collar and grey trousers or skirt will be worn. (No jeans or cords).
 - c. For Club matches Club Shirts or white Shirt with white trousers or skirt will be worn unless "greys" are indicated. Blazers may be worn if requested. For certain competitions the players may be requested to wear the approved Club Shirt as per the registration with the EIBA
31. Running, taking food or drink onto the Greens is strictly prohibited. Players are also requested to give due consideration to other bowlers (Delete refrain from excessive noise and unnecessary movements)

Disabled Bowlers

32. Wheelchair Bowlers may attend **Cotswold Bowls Club** to bowl; subject to the wheelchair bowler providing his/her own specially adapted wheelchair for use on the bowling green. As the wheelchair bowler may need assistance onto and off the green and into and out of his/her wheelchair, or in an emergency, he/she must attend with two persons who are able and trained to assist him/her.

Enforcement

34. The Club Management Committee shall deal with any infringement of these Byelaws.
35. These Byelaws will be displayed in the Club on the Management Notice board and a copy will be available to members on request to the Club Secretary for a nominal fee.

Member's use of Premises for Private Non-Bowling Events

36. **Full** Members of Cotswold Bowls Club who wish to use the Club's premises for a private non-bowling event should apply in writing to the Club Secretary for an application form. The completed application form will be considered by the Management Committee, and if approved the fee must be paid at least 28 days before the event. The member will be responsible for ensuring that the event complies with the 2003 Licensing Act and any subsequent relevant legislation. Details of the relevant legislation can be obtained from the Management Committee.