

COTSWOLD BOWLS CLUB LIMITED

CONSTITUTION AND RULES

1. NAME

The name of the Club shall be Cotswold Bowls Club Limited, hereinafter called the Club.

2. OFFICE

Its Registered Office shall be at:

Golden Jubilee Way, Dudbridge, Stroud, Gloucestershire, GL5 3HQ.

Notices of any changes in the situation of the registered office shall be sent to the Registrar of Friendly Societies by the Secretary of the Club within 14 days and in the form prescribed by the Treasury Regulations.

3. OBJECTS

- a. To promote the game of bowls by providing and maintaining an Indoor and an Outdoor Bowls Club at Golden Jubilee Way or in accordance with b. below.
- b. To keep under review possible future developments of the Club at the existing location and to present any relevant recommendations to a Special General Meeting (see Rule 16) subject to a two-thirds majority of those present.
- c. To provide and maintain all the necessary facilities and amenities of a members' Club for the benefit of members.

4. SEAL

- a. The Club shall have its name in legible characters upon a Seal which shall be in the custody of the Secretary or such other officer as the Management Committee (hereinafter called the Committee) appoint.
- b. It shall be used only under the authority of a resolution of the Committee, the date thereof shall be mentioned on the instrument to which the Seal is attached and shall be attested by the signatures of two members of the Committee and the Secretary.

5. USE OF NAME

The registered name of the Club shall be permanently and clearly displayed outside the Club's premises and be clearly printed on all notices, business correspondence and financial documents.

6. POWERS

The Club is empowered to do all those things consistent with and necessary for the accomplishment of the OBJECTS specified in the rules.

7. TERMINOLOGY

- a. Hereinafter any words indicating the male gender shall be taken also to read as the female gender.
- b. Any reference to the Chief Registrar, Registrar, Central Office, Assistant Registrar or the Registry of Friendly Societies includes reference to the statutory successor carrying on the relevant function of any of them
- c. Hereinafter the work auditor shall be taken to read accountant

8. SHARES

- a. Each application for membership of the Club shall purchase on election one share only to the value of £5 (see Rule 14 – Subscription).
- b. No interest or dividend shall be paid on the share neither may it be repaid, withdrawn or transferred.

8. SHARES (continued)

- c. A member shall forfeit his share on ceasing to be a member from whatever cause.
- d. All bona fide members of the Club on the date these Rules are implemented shall be issued with a share free of charge

9. MEMBERSHIP/ ASSOCIATESHIP – ADMISSION

- a. The membership shall in the first place consist of the existing members of Cotswold Bowls Club Limited.
- b. Every application for membership/associateship shall be on the prescribed form, proposed and seconded by Ordinary or Honorary Life members hereinafter called Life Members (see Rule 10f.) to whom the applicant is personally known and shall be accompanied by a remittance to cover the entrance fee and annual subscription and in the case of members an additional £5 in respect of the share purchase (see Rule 8a). In the event of non-election the remittance shall be returned to the applicant.
- c. Every such application shall be displayed on the Club Notice Board for at least 10 days prior to consideration by the Committee.
- d. Objections to election of any applicant shall be submitted to the Secretary for consideration by the Committee. No person shall be considered for election who has twice had an application refused.
- e. Election to membership or associateship shall be by the Committee subject to a two-thirds majority of those present (see Rule 17c – round-up fractions). The names of the newly approved members/associates shall be posted on the Club notice board.
- f. No candidate shall be elected who is under 18 years of age except as a Junior or Family associate (see Rule 10)
- g. Prospective members shall be allowed to use the bowling facilities of the Club for one month, at the discretion of the Management Committee, prior to being required to apply for membership.
- h. The total number of members and associates shall be determined by the Committee having due regard to the available facilities
- i. The permitted number of Junior, Family, Social and Temporary associates shall in aggregate not exceed 20% of the total of Ordinary members. (Note the 20% limit must not be changed.)

10. MEMBERSHIP/ASSOCIATESHIP –CLASSES

- a. Ordinary members – bowlers of 18 years and over.
- b. Junior associates – bowlers of 10 to 17 years of age.
- c. Family associate – spouses and their children who shall be accompanied by the adult at all times.
Note Junior associates and children under 18 years shall not be served with or allowed to consume alcohol on the Club premises.
- d. Temporary associates – to be admitted at the discretion of the Committee but for a period not exceeding one month in any case.
- e. Social associates - persons who wish to avail themselves of the amenities of the Club other than the Bowling facilities.
- f. Life members may be elected on the recommendation of the Committee subject to two – thirds majority of those present at an Annual General Meeting. Any such recommendation shall be included on the Agenda of the Annual General Meeting. Such membership entitles the holder to all privileges rights and responsibilities of a Ordinary member without further payment of annual subscriptions.

11. ASSOCIATESHIP – LIMITATIONS

Associates shall not have any –

- a. Voting rights in the affairs of the Club.
- b. Rights to nominate a candidate for any position in the Club.
- c. Rights to be nominated for any office or Committee in the Club.
- d. Junior associates or children of members shall on reaching 18 years of age cease to have any rights but may seek Ordinary membership.
- e. The total of each of these associate classes shall be determined by the Committee from time to time but subject to the limitation defined in Rule 9h.

12. MEMBERSHIP/ASSOCIATESHIP – TERMINATION

Membership/Associateship shall cease in the event of –

- a. Non-payment of subscription (see Rule 14).
- b. Resignation, notice of which must be given to the Secretary in writing.
- c. Expulsion subject to the following provision-
 - i. If the conduct of any person shall in the opinion of the Committee be detrimental to the well-being of the Club such a person may be ordered to withdraw from the Club forthwith and be expelled subject to an appeal (see below).
 - ii. An expelled member shall have the right of appeal by giving written notice to the Secretary within 14 days of expulsion.
 - iii. The Committee shall hear the appeal and have power to call witnesses and determine the outcome. The member has the right to attend and call witnesses. The Committee's decision shall be final unless a Special General Meeting is requisitioned in accordance with Rule 16, a. and d.
 - iv. An expelled member/associate shall forfeit his subscription.

13. MEMBERSHIP/ASSOCIATESHIP – REGISTER

The Club shall keep at its Registered Office a register of members/associates in which the Secretary shall enter the following particulars

- a. The names and addresses of its members /associates.
- b. The date at which person was entered in the Register and the date at which person ceased to be a member/associate.
- c. The names and addresses of the Officers of the Club with the offices held by them and the dates on which they assumed and ceased office. The term officers includes every member of the Committee.
- d. Members and associates shall notify the Secretary within 14 days of any change of address.
- e. The register shall be available for the inspection by Club members.
- f. In the event that loans are raised from members such information shall be recorded in a separate register in such a way that individual members can inspect only their personal record.

14. SUBSCRIPTIONS

- a. The rates of entrance fees, subscriptions and greenage fees for members and associates shall be determined by the Committee and included in the Committee's report which will be included on the Agenda for the Annual General Meeting.
- b. The appropriate subscriptions must be paid before the member/associate is entitled to use any of the Club's facilities.
- c. All annual subscriptions are payable by 1st October and if not paid within 14 days the member/associate may be disqualified at the discretion of the Committee.
- d. The Committee may waive or reduce payment of such fees where there are compassionate reasons.

15. MEETINGS – GENERAL

- a. The Annual General Meeting shall be held during the period mid-April to mid-May each year at a place and time decided by the Committee.
- b. At least 42 days' advance notice of every Annual General Meeting shall be posted on the Club Notice Board.
- c. At least 21 days' notice shall be given of every Annual General Meeting on the Club Notice Board together with a copy of the Agenda, Audited Accounts, Balance Sheet and Accountants' Report thereon together with the Committee's Annual Report. All such documents shall be made available to members either at the Club or by post.
- d. The business shall be –
 - i. To receive the Committee's Annual Report.
 - ii. To receive a Statement of Accounts and Balance Sheet and the report of the Accountants for the previous calendar year.
 - iii. To appoint Accountants (see Rule 26)
 - iv. To elect officers and Committee members (see Rule 19)
 - v. To consider any other business submitted by the Committee or any motion proposed by the members (see e. below).
- e. Written notice of motions proposed and seconded by members and assented to by not less than 4 other members must be in the Secretary's hands not less than 28 days before the Annual General Meeting and included on the Agenda. Written amendments thereto duly proposed and seconded shall only be considered if received by the Secretary not less than 14 days prior to the Annual General Meeting and be available to members at the meeting.

16. MEETINGS – SPECIAL

A Special General Meeting shall be called by the Secretary in the following cases –

- a. Upon the direction of the Committee and in accordance with such direction.
- b. On a requisition signed by 30 members stating the special object thereof.
- c. In accordance with Rule 19e.
- d. Notice of any Special General Meeting and the objects for which it has been called shall be posted on the Club Notice Board by the Secretary at least 14 days prior to the date of the meeting. Should the Secretary not give notice of such meeting within 14 days of the receipt of the requisition any of the requisitionists may give notice in accordance with this Rule.
- e. Members may not convene a Special Meeting under this Rule during the months of May to September.
- f. No Business other than that specified in the notice shall be brought before a Special General Meeting.

17. PROCEDURES

QUORUM

- a. Thirty members entitled to attend and vote at an Annual or Special General Meeting shall form the quorum. If the quorum is not achieved within 30 minutes of the time fixed for the meeting then, if convened on the requisition of the members the meeting shall be dissolved but if convened by order of the Committee it shall stand to the week following on the same day and time and the meeting so adjourned may proceed with business irrespective of the number of members present. No meeting shall become incompetent to transact business for the want of a quorum arising after the chairman has declared the meeting open.

17. PROCEDURES (continued)

- b. Any duly constituted Annual or Special General Meeting may adjourn to such time as the members present direct and may continue such adjournment from time to time. No business shall be added to any adjourned meeting which could not have been transacted at the original meeting.
- c. Each Ordinary or Life member present shall be entitled to one vote on each motion. A simple majority shall suffice except in the case of Rules 3b., 9e., 18b. and 19e where a two-thirds majority applies and where this results in a fraction it shall be rounded up. Should the vote be tied a further vote shall be taken and if still tied the motion shall be declared not carried. The chairman has no casting vote.

18. RULES AND BYELAWS

- a. The Committee shall supply copies of the rules to the Secretary who shall be bound to supply a copy to every member and to any other person on demand gratuitously.
- b. These rules may only be amended at a Special General Meeting called for the purpose. Notice of any proposed amendments shall be included in the notice for such Special Meeting. Any amendments shall require the votes of at least two-thirds of the members present at such a meeting. No amendment of the Rules is valid until registered in accordance with the Industrial and Provident Societies Act.
- c. Written notice of such amendments must be given by the Secretary to the Chief officer of Police and to the Clerk of the Local Authority within 28 days of the registration of the amendment(s).
- d. The Committee shall have powers to make Byelaws and such Byelaws shall be posted on the Club Notice Board.

19. MANAGEMENT COMMITTEE, OFFICERS – ELECTION AND REMOVAL

- a. From the date of Registration with the Registrar of Friendly Societies and until such time as a Management Committee can be constitutionally elected in accordance with Rule 22 the Club shall be managed by the existing Board.
- b. The Committee shall consist of the following officers – President, Vice-President, Secretary, Treasurer, plus 4 Ordinary members together with the Ladies' and Men's Sections' Chairpersons and Secretaries.
- c. With the exception of the Secretary and Treasurer, all members of the Committee shall be elected by ballot (Rule 22) at the A.G.M. for a period of one year and shall be eligible for re-election.
- d. The Secretary and Treasurer shall be appointed by the Committee who shall have the power to dismiss them from office
- e. Any or all of the officers may be dismissed at any time providing two-thirds of the members present and voting in favour at a Special General Meeting called for that purpose (see Rule 16d). In the event of the dismissal or resignation of the whole or majority of the Committee the Secretary and/or President shall organise elections in accordance with Rule 22. However, the officers shall remain in office until successors are appointed.
- f. Any member of the Committee not attending for 3 consecutive meetings shall, failing a satisfactory explanation, cease to be a member of the Committee. Any Committee member whose Club membership is terminated under Rule 12 shall automatically cease to be a member of the Committee. Any vacancy so occurring or by any other cause shall be filled by the Committee. Any member so appointed shall remain in office until the next A.G.M.
- g. Any change in Secretary shall be notified to the Clerk to the Justices within 42 days.

20. COMMITTEES - DUTIES AND POWERS

- a. The Committee shall control the management of the Club and exercise all such powers and do all such things as it may deem necessary for carrying out the objects of the Club and shall have the exclusive power to engage or dismiss employees.
- b. It shall have due regard to any resolution or recommendation of any General Meeting, but shall not be bound to give effect to same if they decide such action would be against the best interests of the Club.
- c. Nothing in these rules shall enable the Committee to declare any dividend or make any payments to members or apply the Club funds except for the purpose of the Club itself or for such purposes set out in Rule 28.
- d. It shall in normal course meet once a month between September and May and at least once during June to August. So far as possible not less than 7 days' notice of meetings shall be posted to each Committee member.

QUORUM

- e. Not less than 6 shall constitute a quorum.
- f. Resolutions of the Committee shall be binding until formally rescinded.

FINANCE/BAR COMMITTEE

- g. The Committee at its first meeting shall elect a Finance/Bar Committee which shall meet monthly during September to May under the Chairmanship of the President or Vice-President. The Committee shall comprise the President, Vice-President, Secretary and Treasurer together with 2 other members who shall fully report on the financial position of the Club including the monthly computerised audit of the Bar receipts, sales, stock and profit margin. The Finance/Bar Committee shall report the resultant trading position of the Club to the Management Committee.
- h. The Committee shall have power to form such other sub-Committees as it may from time to time decide and to determine their terms of reference. Every such sub-Committee shall be chaired by a member of the Management Committee and shall elect one of their number to be its secretary who shall forward original copies of all correspondence to the Club Secretary.
- i. No Officer or Committee member of the Club except on the authority of the Committee shall by virtue of his appointment have power to order goods, place contracts or dispose of the funds of the Club.
- j. No member of the Club shall receive any recompense unless authorised by the Committee
- k. The Committee shall from time to time determine the Club opening and closing hours which shall be posted on the Club Notice Board.

21. CONDUCT OF BUSINESS

- a. THE PRESIDENT, or in his absence the Vice-President shall chair all General Meetings, Management and Finance/Bar Committee meetings and shall have a casting vote only at Committee meetings. In their absence a Committee member duly elected by the members present shall take the chair.
- b. THE SECRETARY shall
 - i. carry out the directions of the Management Committee;
 - ii. carry out all those duties as set out in Rules 13, 15,16, 18, 22, 23, 24 and 34;
 - iii. convene and attend all General Meetings, Management and Finance/Bar Committee meetings and record minutes of same;
 - iv. be responsible for keeping in good order and regularly updating all files, minute books, deeds, Club records and other documentation;
 - v. attend any sub-Committee if so directed.

21. CONDUCT OF BUSINESS (continued)

- c. THE TREASURER shall
 - i. carry out the directions of the Management and Finance/Bar Committees;
 - ii. pay all monies received by the Club from any source without any deduction for any purpose to the credit of a Bank account opened in the name of the Club at such bank and in such manner as the Committee may direct;
 - iii. keep such accounts and pay such debts and covenants of the Club as the Committee shall direct;
when required to do so render to the Committee or a General Meeting an account of any monies received and expended by him;
 - iv. prepare accounts and balance sheets for submission to the Accountant.
- d. In the event that a Manager/Steward is employed by the Committee his duties and responsibilities shall be set out in a Contract of Employment and Job Description;
- e. Every officer or employee dealing with Club monies shall be insured with a recognised Guarantee Society for the due performance of their duties in such sums as the Committee shall determine;
- f. Any member together with his near relatives who are directly or indirectly gainfully employed by the Club shall not be eligible for election to the Club Management Committee.

22. CONDUCT OF ELECTIONS

- a. The election of officers and Committee members shall take place at the A.G.M. (except under Rule 19e). Candidates shall be eligible as follows –
 - i. He has been an Ordinary member for 2 years or is an Honorary Life member.
 - ii. He must be proposed and seconded by members as in (i) above.
 - iii. No member under suspension shall be eligible to participate.
- b. At least 21 days before the date of the A.G.M. or S.G.M. (see Rule 19e) a nomination sheet shall be posted on the Club Notice Board by the Secretary on which the names of all candidates with the proposer and seconder shall be entered and such sheet shall remain open until 7 days before the A.G.M. or S.G.M. Nominations from the Ladies' and Men's Bowling Sections shall be included.
- c. If necessary, ballot papers shall be prepared by the Secretary.
- d. The ensuing ballot (if required) shall be carried out under the supervision of 3 scrutineers who shall not be candidates, officers or Management Committee members.
- e. Scrutineers shall issue one ballot paper for each category of vacancy to each member and shall announce the number of ballot papers issued. Each member may have one vote only for each vacancy.
- f. In announcing the results the scrutineers shall state the number of papers used, spoilt papers and the votes cast for each candidate on the Club Management Committee.
- g. In the event of a tie fresh ballot papers shall be issued for the tied candidates.
- h. Should a majority of members present challenge the ballot it shall be re-taken.
- i. Ballot papers shall be retained for 7 days.

23. ANNUAL RETURN TO REGISTRAR OF FRIENDLY SOCIETIES

- a. Every year not later than 31st March the Secretary shall send to the Registrar the annual return on a form prescribed by the Chief Registrar of Friendly Societies relating to the Club's affairs for the period required by the Act to be included in the return together with
 - i. a copy of the Accountant's Report on the Club's accounts for the period included in the return.
and
 - ii. a copy of each balance sheet made during that period of the report of the Accountants on that Balance Sheet.

23. ANNUAL RETURN TO REGISTRAR OF FRIENDLY SOCIETIES (continued)

- b. The Club shall supply gratuitously a copy of the last annual return of the Club together with a copy of the last Accountant's Report on the accounts and balance sheet to every member of the Club or any person interested in the Club funds on personal application to the Secretary.
- c. A copy of the Annual Return shall be posted on the Club Notice Board and shall remain so posted for the ensuing 12 months.

24. INSPECTION OF BOOKS

- a. Any member of the Club may at all reasonable times inspect all books and accounts including the Register of Members except as listed in Rule 13f.
- b. No person, unless an officer of the Club, may inspect the loan or deposit account of any other member without the member's written consent.

25. BORROWING POWERS

- a. The Club shall have the power to borrow money for the purposes of the Club and to secure the repayment of any money borrowed by mortgaging or charging any of its property provided that the amount of money borrowed for the time being remaining undischarged shall not exceed £300,000 and that the interest paid or to be paid in respect of any money borrowed, except money borrowed by way of bank overdraft or a mortgage from a bank or building society, shall not exceed 6 per cent per annum or 2 per cent per annum above current Bank base lending rate, whichever is the higher.
- b. The Committee shall have power to determine from time to time the terms and conditions upon which money is borrowed and to vary such terms and conditions. The Club shall not receive money on deposit.

26. ACCOUNTANT

- a. The Club shall in each year of account appoint a qualified accountant to produce its accounts and balance sheet for that year. For the purposes of this Rule "qualified accountant" means a person who is a qualified accountant under Section 7 of the Friendly and Industrial and Provident Societies Act 1968.
- b. Save as provided in paragraph c. of this Rule every appointment of an accountant shall be made by resolution of a general meeting of the Club.
- c. The first appointment of an accountant shall be made within 3 months of the registration of the Club and shall be made by the Committee if no general meeting of the Club is held within that time. The Committee may appoint an accountant to fill any casual vacancy occurring between general meetings of the Club.
- d. An accountant appointed to produce the accounts and balance sheet of the Club for the preceding year of account (whether by a general meeting or by the Committee) shall be re-appointed as accountant of the Club for the current year of account (whether or not any resolution expressly re-appointing him has been passed) unless:
 - i. a resolution has been passed at a general meeting of the Club appointing someone instead of him providing expressly that he shall not be re-appointed or
 - ii. he has given to the Club notice in writing of his unwillingness to be re-appointed or
 - iii. he is ineligible for appointment as accountant of the Club for the current year of account or
 - iv. he has ceased to act as accountant of the Club by reason of incapacity.

Providing that a retiring accountant shall not be automatically re-appointed by virtue of this Rule if notice of an intended resolution to appoint another person in his place has been given in accordance with paragraph e. of this rule and the resolution cannot be proceeded with because of death, incapacity or ineligibility of that other person.

26. ACCOUNTANT (continued)

- e. A resolution at a general meeting of the Club (i) appointing another person as accountant in place of a retiring accountant or (ii) providing expressly that a retiring accountant shall not be effective unless notice of the intention to move it has been given to the Club not less than 28 days before the meeting at which it is moved.
On receipt by the Club of notice of the intention to move any such resolution the Club shall give notice of the resolution to the members and to the retiring accountant in accordance with Section 6 of the Friendly and Industrial and Provident Societies Act 1968 and shall give notice to the members in accordance with that Section of any representation made or intended to be made by the retiring accountant.
- f. None of the following persons shall be appointed as accountant of the Club:
 - i. an officer or servant of the Club
 - ii. a person who is a partner of or in the employment of or who employs an officer or servant of the Club, or
 - iii. a body corporate.
- g. The accountant shall, in accordance with Section 9 of the Friendly and Industrial and Provident Societies Act 1965, make a report to the Club on the accounts examined by him and on the revenue account or accounts and the balance sheet of the Club for the year of account in respect of which he is appointed, not less than 28 days before the date of the Annual General Meeting.
- h. The accountant shall have a right of access at all times to the books, deeds and accounts of the Club and to all other documents relating to its affairs and shall be entitled to require from the officers of the Club such information and explanations as he thinks necessary for the performance of the duties of the accountants.

* For the purposes of these Constitution and Rules, where the male gender is stated it shall be taken to mean either male or female.

27. NOMINATIONS AND PROCEEDINGS ON DEATH OR BANKRUPTCY

Upon a claim being made by the personal representative of a deceased member or the trustee in bankruptcy of a bankrupt member to any property in the Club belonging to the deceased or bankrupt member of the Club shall transfer or pay such property to which the personal representative or trustee in bankruptcy has become entitled as the personal representative or trustee in bankruptcy may direct them.

A member may in accordance with the Industrial and Provident Societies Act 1965 nominate any person or persons to whom (subject to the provisions of the Act as to amount and the persons to whom a valid nomination may be made) any of his property in the Club at the time of his death shall be transferred. On receiving satisfactory proof of death of a member who has made a nomination the Club shall if and to the extent that the nomination is valid under the said Act either transfer or pay in accordance with the Act the full value of the property comprised in the nomination to the person entitled thereunder.

28. APPLICATION OF FUNDS

The funds of the Club may be applied in any of the following ways

- a. By improvement of any part of the Club premises for the benefit of members
- b. For any other lawful purposed determined by a General or Special Meeting subject to Rule 20c.

29. INVESTMENTS

The Committee may invest the funds of the Club at such rate of interest and on such terms as they see fit in any of the following investments

- a. In the shares or in the security of any society registered under the Industrial and Provident Societies Acts or under the Building Societies Act
- b. In any investment in which trustees are for the time being by law authorised to invest funds.

30. STATUTORY APPLICATIONS TO THE REGISTRAR

- a. Any 10 members of the Club, each of whom has been a member for not less than 12 months immediately preceding the date of the application, may apply to the Registrar in the form prescribed by the Treasury Regulations to appoint an actuary or accountant to inspect the books of the Club and to report thereon, pursuant to Section 47(10) of the Industrial and Provident Societies Act 1965.
- b. One-tenth of the whole number of members, or if the number of members shall at any time exceed 1,000 then 100 members may by an application in writing to the Chief Registrar, signed by them in the forms respectively prescribed by the Treasury Regulations-
 - i. apply for the appointment of an inspector or inspectors to examine the affairs of the Club and report thereon: or
 - ii. apply for the calling of a Special Meeting of the Club.

31. DISSOLUTION

- a. The Club may at any time be dissolved by the consent of three-fourths of the members testified by their signatures to an instrument of dissolution in the form provided by the Treasury Regulations or by winding up in a manner provided by the Industrial and Provident Societies Acts.
- b. In the event that the total number of Ordinary Members of the Club falls below 26 members the Club shall be wound up in the manner provided by the Industrial and Provident Societies Acts.

32. LIMITATION OF LIABILITY

The Liability of members on dissolution shall be limited by the amount of unpaid shares (if any).

33. GUESTS AND VISITORS

- a. Members may introduce and entertain guests at the Club and at the time of introduction both the member and guests shall sign the Visitors' Book which shall be kept on the Club premises. Guests shall be permitted to purchase alcoholic liquor for consumption on the premises.
- b. No member shall introduce more than 2 guests in any one day and no guest may be allowed into the Club on more than 3 occasions in the same month.
- c. Should guests wish to use the bowling facilities they shall be permitted so to do on payment of the green fee on one occasion only per month.
- d. No person who has been expelled or who is suspended under Rule 12 or whose application has at any time been rejected shall be admitted as a guest. The Committee may suspend any person who takes advantage of this Rule to the detriment of the Club.
- e. Any member introducing a guest under this Rule must accompany him whilst on the Club premises and shall be responsible for the guest's behaviour throughout his visit. The member shall be responsible for ensuring that all his guests comply with the Club Rules whilst on the Club premises.

33. GUESTS AND VISITORS (continued)

- f. Visiting teams together with their supporters attending the Club for a Bowls function or match, duly approved by the Committee, may be permitted to purchase alcoholic liquor for consumption of the premises at that match/function only by virtue of the Licensing Act 2003.

34. PERMITTED HOURS FOR THE SUPPLY OF INTOXICANTS

The permitted hours shall be such as may be determined by the Committee from time to time and notified to the Licensing Section of Stroud District Council as necessary under the Licensing Act 2003 particularly the hours and any changes thereto for Sundays, Christmas Day and Good Friday. The hours so fixed shall be posted up in the Club premises.

35. MEMBERS USE OF PREMISES FOR PRIVATE NON-BOWLING EVENTS

Members of Cotswold Bowls Club who wish to use the Club's premises for a private non-bowling event should apply in writing to the Club Secretary for an application form. The completed application form will be considered by the Management Committee, and if approved the fee must be paid at least 28 days before the event.

The member will be responsible for ensuring that the event complies with the 2003 Licensing Act and any subsequent relevant legislation.